

*Lebanon*


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*County*

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**Room 12, Municipal Building**  
**Lebanon, PA 17042**

**TO:** Lebanon County Fire and Ambulance Companies

**FROM:** Daniel Kauffman 

**DATE:** January 6, 2009

**SUBJ:** Informational Meetings

For 2009, Lebanon County Emergency Management will be hosting a series of meetings that will be open to all fire and ambulance companies. Because of space constraints I am requesting that the attendance to these meetings be limited to three persons or representatives per agency, preferably command or line officer personnel. With over 1500 volunteers in the County I cannot support a meeting with several hundred persons.

The purpose of these meetings is simply to open another line of communication with first responders in the community; especially those who may not be feel represented by other associations or groups. It is my hope that this time will be used in an educational and constructive manner and not just a forum for disputes or complaints.

The forum will be an open agenda, but I will attempt to address, answer questions and provide a status update regarding issues such as:

Mobil Data Project  
Fire House Reporting Software  
EDACS Radio System  
(CAD) Computer Aided Dispatch  
Dispatch Protocols and Policy  
Paging and other Communications Issues  
Clarification of EMA Policies and the goals of our agency

I will have EMA office staff present to address technical or specific questions. Please contact me ahead of time if you have a specific agenda item that we would need to research prior to the meeting.

Meetings are currently scheduled for 7:00 PM in the Municipal Building Auditorium.

February 2, 1009  
May 18, 2009  
September 28, 2009